



BAKU  
SLAVIC  
UNIVERSITY



# QUALITY ASSURANCE POLICY



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## SECTION 1.

### 1.1. INTRODUCTION

The Quality Assurance Policy document of Baku Slavic University (BSU) reflects the measures implemented to continuously improve and maintain the quality of education, scientific research, student support, and administrative services. The University aims to create an environment that supports students and faculty, serving the entire university community by fostering a culture of continuous improvement. This document serves as a comprehensive guide to the university's quality assurance policies, procedures, and mechanisms.

BSU's quality assurance system is aligned with the international standard ISO 9001:2015, which guides the continuous improvement of educational quality. This system is also based on the principles of the "Law on Education" of the Republic of Azerbaijan and embodies commitment to transparency, accountability, and excellence.

BSU demonstrates its commitment to Sustainable Development Goal 4 (SDG4) - Quality Education by creating a high-quality teaching and learning environment for students and staff, enabling them to meet modern social and labor market requirements. The University's mission is to contribute to social progress through the training of highly qualified graduates who possess academic and practical skills. BSU aims to become a leading higher education institution in the fields of science, education, and innovation.



## SECTION 2.

### 2.1. QUALITY MANAGEMENT AND ASSURANCE

The internal quality assurance system of Baku Slavic University performs the following key functions:

- **Quality of Educational Programs:** Ensuring the compliance of programs with state standards, labor market demands, and international criteria.
- **Improvement of Teaching Quality:** Developing the pedagogical skills of the faculty, implementing modern teaching methods, and evaluating the effectiveness of the teaching process.
- **Student-Centered Education:** Improving student learning outcomes and satisfaction, ensuring their active involvement in education.
- **Support for Scientific Research:** Increasing the quality of conducted scientific research and ensuring the significance of its results for society.
- **Efficiency of Administrative Services:** Enhancing the quality and effectiveness of administrative and support services.
- **Culture of Continuous Improvement:** Fostering a sense of responsibility for quality assurance at all levels of the University and promoting overall commitment.

The Digitalization and Quality Assurance Center (DAC) is the main governing body of the quality assurance system at BSU.

The main responsibilities of the Center include:

- Preparation, implementation, and monitoring of the quality assurance policy.



- Development of procedures and guidelines for quality assurance.
- Organization and coordination of internal and external evaluation processes.
- Collection, analysis of data, and preparation of reports in the field of quality assurance.
- Support for the formation of a quality culture at the University.
- Organization of quality assurance training for academic and administrative staff.
- Ensuring the integration of digital resources and systems into teaching and management processes.

Quality assurance depends on the interaction of numerous factors. The main factors influencing the formation of a quality culture at BSU are:

- Full support and active participation of the leadership in quality assurance.
- Active participation of academic and administrative staff in quality assurance processes.
- Open communication and transparency with internal and external stakeholders.
- Continuous improvement based on the identification, resolution, and implementation of solutions for problems.

The formation of a quality culture within the University envisages the development of a sense of responsibility for quality in every employee and student. This is ensured through student-centricity, feedback mechanisms, and regular evaluation.



## SECTION 3.

### 3.1. QUALITY ASSURANCE IN THE EDUCATIONAL PROCESS

BSU's educational programs are skills-oriented and designed to prepare graduates for diverse environments. The quality and compliance of these programs with modern requirements are ensured through the following means:

- **Regular Updates:** Programs are regularly updated considering labor market demands, societal needs, and international standards.
- **Involvement of Stakeholders:** Engaging employers, alumni, and other stakeholders in the development and evaluation of programs.
- **Outcome-Based Education:** Basing educational programs on an outcome-based approach, clearly defining the knowledge, skills, and competencies expected to be acquired by students.
- **Comparative Analysis:** Conducting comparative analyses with similar programs at international and national levels.

BSU undertakes the following measures to create a high-quality teaching and learning environment for its students and staff:

- **Modern Teaching Methods:** Encouraging the application of interactive teaching methods, problem-based learning, and project-based instruction.
- **Use of Digital Technologies:** Supporting the active use of digital technologies and electronic learning resources in the educational process.



- **Transparency of Evaluation System:** Implementing a system that ensures objective and transparent evaluation of students' knowledge and skills.
- **Diversification of Assessment:** Utilizing various assessment methods (written, oral exams, project work, presentations, practical assignments).
- **Feedback:** Providing students with regular and constructive feedback to assist them in their learning process.

All processes from student admission to graduation are managed in accordance with quality assurance principles:

- **Transparency of Admission Process:** The admission process is conducted based on fair and transparent rules.
- **Student Support:** Various services (mentoring, psychological support, career counseling) are provided to support students' academic and social development.
- **Monitoring of Learning Outcomes:** Regular monitoring of student learning outcomes and making necessary adjustments in programs/support services.
- **Graduation Attestation:** Ensuring the compliance of the graduation attestation process with program outcomes.



## SECTION 4.

### 4.1. QUALITY ASSURANCE IN THE EDUCATIONAL PROCESS

The University continuously strives to enhance the skills and qualifications of its teaching staff, while also aiming to attract young and innovative academics:

- **Continuous Professional Development:** Organizing regular training, seminars, and professional development courses for the faculty.
- **Support for Scientific Research:** Creating opportunities to support the scientific research activities of faculty members.
- **Support for Young Cadres:** Attracting young and promising faculty members to the University and supporting their professional development.
- **Performance Evaluation:** Regular evaluation of faculty performance and providing feedback.

Ensuring the quality of scientific research at BSU is a vital part of the university's mission:

- **Research Ethics:** Ensuring adherence to ethical principles in scientific research.
- **Financial Support:** Providing internal and external financial support for scientific research.
- **Publication Activity:** Encouraging publications in highly-rated scientific journals.
- **Project Evaluation:** Evaluating the quality of research projects at all stages, from proposal to results.



## SECTION 5.

### 5.1. INTERNATIONAL COOPERATION AND MONITORING

BSU actively expands its cooperative activities and partnerships with both local and international stakeholders:

- International Projects: Encouraging active participation in international programs such as Erasmus+.
- Exchange Programs: Expanding international exchange opportunities for students and faculty.
- Double Degree Programs: Developing double degree programs with foreign universities.
- International Accreditation: Participation in international accreditation processes.

Monitoring and evaluation are vital processes that help assess the effectiveness and progress of various programs and initiatives:

- Definition of Goals and Indicators: Defining clear goals and indicators for monitoring and evaluation.
- Data Collection and Analysis: Regular collection and analysis of quality assurance-related data and preparation of reports.
- Continuous Improvement Cycle: Identifying areas for improvement, implementing changes, and monitoring progress.
- Self-Assessment: Regular review of the University's activities through a self-assessment system.



## SECTION 6.

### 6.1. CONCLUSION

The quality assurance policy of Baku Slavic University is aimed at creating a strong quality culture within the institution. Through the principles and procedures described in this document, BSU demonstrates its commitment to continuous improvement, transparency, and accountability. The successful implementation of this policy will strengthen BU's position as one of the leading higher education institutions in the region and ensure that its graduates receive a high-quality education.

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