



BAKU  
SLAVIC  
UNIVERSITY



# SUSTAINABLE PROCUREMENT POLICY



# TABLE OF CONTENT

## **Section 1.**

1.1. Introduction ..... 3

## **Section 2.**

2.1. Sustainable Initiatives..... 3

## **Section 3.**

3.1. Driving Sustainability through BSU's SPP ..... 4

## **Section 4.**

4.1. Comprehensive Integration ..... 4

## **Section 5.**

5.1. Monitoring and Reporting ..... 5

## **Section 6.**

6.1. Resource Mobilization ..... 5

## **Section 7.**

7.1. The Role of Budget Holders ..... 6



## SECTION 1.

### 1.1. INTRODUCTION

Baku Slavic University (BSU) is integrating Sustainable Procurement as a central element of its broader environmental and operational strategy. This involves acquiring goods and services that minimize environmental harm, reduce waste, promote ethical sourcing, and deliver long-term value to the university.

Sustainable procurement helps:

- Lower carbon emissions
- Reduce energy and waste management costs
- Encourage responsible use of materials
- Improve BSU's reputation as a socially and environmentally responsible institution
- While initial investments may be required, sustainable procurement ultimately results in cost efficiencies and reputational gains over time.

## SECTION 2.

### 2.1. SUSTAINABLE INITIATIVES

BSU has implemented a number of sustainability-focused actions, including:

**Eco-friendly Heating Systems:** Transition to sustainable energy sources to heat campus buildings.

**Water-Efficient Landscaping:** Planting drought-resistant trees and greenery across campus.

**SDGs in Procurement:** Applying UN Sustainable Development Goals (SDGs) as a core criterion in procurement decision-making.



LED Lighting: Energy-efficient lighting systems installed across academic and administrative buildings.

Transparent Processes: Commitment to fair and open procurement procedures in compliance with national regulations.

BSU's procurement decisions are evaluated not only on cost but also on social, environmental, and ethical considerations.

## SECTION 3.

### 3.1. DRIVING SUSTAINABILITY THROUGH BSU'S SPP

BSU's Sustainable Procurement Policy (SPP) aims to:

- Minimize environmental and societal harm
- Embed sustainability into the procurement lifecycle
- Guide staff and stakeholders toward conscious and ethical decision-making

The SPP is a living framework that supports BSU's strategic goals in education, research, and community engagement.

## SECTION 4.

### 4.1. COMPREHENSIVE INTEGRATION

- Adopt international procurement best practices
- Promote fair competition and transparent processes
- Balance cost and environmental value in all decisions
- Comply with legal and industry-specific standards
- Support low-impact, environmentally friendly products
- Raise awareness of sustainable procurement among all units
- Promote fair trade and supplier diversity.



This policy covers:

All procurement categories: goods, services, works, consultancy

All funding sources: government, donors, internal revenue

All phases: planning, sourcing, evaluation, and contract execution

It applies across all BSU faculties, departments, administrative units, and campuses, and to all contractors, subcontractors, and partners involved in university projects.

## SECTION 5.

### 5.1. MONITORING AND REPORTING

Procurement Officers will ensure compliance with SPP guidelines in all purchases.

Semi-Annual Reports must be submitted by departments to the Rector's Office.

Audit and Evaluation Teams will monitor adherence, working with procurement staff to ensure policy implementation.

## SECTION 6.

### 6.1. RESOURCE MOBILIZATION

To effectively apply the SPP, BSU will ensure:

Trained Personnel: Procurement staff trained in sustainability

Financial Support: Budget allocations to support sustainable choices

Facilities and Infrastructure: Tools and technologies that promote green procurement



## SECTION 7.

### 7.1. ROLE OF BUDGET HOLDERS

Budget holders will:

Prioritize sustainability in procurement budgeting

Advocate for responsible purchasing within departments

Promote a culture of ethical, sustainable decision-making

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